

## **AGENDA**

### **Killara Public School P&C General Meeting –2<sup>nd</sup> May 2017**

#### **1. In attendance**

Thomas Zihlmann, Martin Shek, Katrina Carroll, Angela Yeoh, David Young, Samantha Gates (KK), Katie Woods (KK), Patricia Kowlandson, Craig Meares, Parth Jasani, Ashley King, Katherine Chang, Caileen Cachia, Greg Jan, Heather Tonkin, Helene Kearley, Vanessa Newey, Hassan Hosseinzadeh, Tomoko Ito, Frankie Su, Marilyn Bourne (KPS Principal), Sarah Achike and Tess Lee, Sharon Tierney, Sarah Li

#### **2. Apologies**

Luke Jacobs, Nina Kovach, Jennifer Ng, Violeta Sutherland

#### **3. Acceptance of previous minutes**

#### **4. Correspondence in/out**

#### **5. Reports**


- Principal's report
- President's report
- Treasurer's report

#### **6. Other Business:**

- Positive Behaviour for Learning Parent Information
- Fundraising (5c Challenge, Mother's Day Stall, Movie Night, Maintenance Day)
- Great Kindness Challenge (Katrina)
- Ethics class volunteers (Katherine/Sharon)
- Uniform Shop Options (All)
- Killara Kids (Katie)
- Business Directory (Sharon)
- Canteen (Tess)
- Social/Cultural Events
- School Road Safety and Traffic (Tom)

## MEETING MINUTES 2ND May2017

The meeting started at 735pm after PBL information presented by the school, and finished at 1045pm. The meeting was held in the library.

Item	Topics	Action
1. MyOrganicUniform Presentation (External invitee)	Anne Thompson from Sustainable Schoolwear ( <a href="http://www.sustainableschoolwear.com">www.sustainableschoolwear.com</a> ) was invited to KPS P&C to introduce her business model as an alternative uniform shop option. Anne business model is flexible; either to be a) supplier or a) supplier + stock management. Anne base line is 30-40% of goods margin, the rest goes to school. Anne proposed to start 3 to 4 products items supply (or plus shop operation by her designated volunteers). Annie brings product samples and circulated to meeting attendees. The sample brand MyOrganicUniform( <a href="http://www.myorganicuniform.com.au">www.myorganicuniform.com.au</a> ) Attendees are interested in its product sustainability concept, particularly the comfortable bamboo socks	P&C to get a product list with price
2. Great Kindness Challenge (Katrina)	Katrina updated 51 Australian school (including local schools) launched "Great Kindness Challenge" program in 2016. She suggested to run an one week program in KPS. Marilyn said term 3 could be a good timing to review/implement the program. Katie, the KK manager, said KK would like to start the program first.	Katrina will share 50 items checklist and follow up
3. Ethics class volunteers (Katherine)	Free training provided, parent volunteers are sought to support kids ethics class.(during the time Katherine takes sabbatical leave). Katherine seeks committee support to broadcast the volunteers recruiting	Online application PR via newsletter and "schoolbag"
4. Principal's report (Marilyn)	Refer to principal report  Principal Report for P&C 2nd May 2017.d	
5. Treasurer's report (Parth)	Treasure report is to be posted in next minutes	
6. Killara Kids(KK) (Katie)	KK is facing SPACE issue. There are 250 KPS families are involved KK before/after school care. Currently 75 kids in morning and 95 kids in the afternoon session plus a long waiting list. However, due to school building plan, KK	Katie is invited to propose a wanted space for P & C committee

	existing room will be removed. There is NO permanent space for KK in the plan. KK community strongly urges a space for KK after new building set up. P&C committee supports KK and wants to work out a long term solution for KK space. KK committee holds its next meeting on 08May Monday 630pmin Killara Kids. All parents are welcomed to sit in	endorsement. Katie, along with Killara Kids committee will form a letter to send to the Department outlining the space issue and what can be done.
7. Canteen (Tess)	Tess feedback the unexpected clean up by canteen volunteers for Senior Day left over. Comments taken and it is suggested to have a clearer communication of handover and basic guide for new volunteers	
8. School Road Safety and Traffic (Tom)	P and C committee approved Tom to talk to council on behalf of the committee for traffic flow improvement	
9. Business Directory (Sharon)	To decide price and expected volumes. Pending Sandeep opinions	
10. Uniform Shop Options (Craig)	<p>Craig, the Treasurer shared the uniform shop issue by reporting its profit and cash position. Uniform shop profit at 31Dec2016 was recorded \$15.8k however cash is negative \$7k (loss) due to stock purchase. Craig further shared his comparison study for projection analysis on 4 uniform options:</p> <ol style="list-style-type: none"> <li>1. Existing model – run by KPS parents volunteer</li> <li>2. Outsource model - Initial SchoolMonkey proposed 70 30 profit split by outsourcing</li> <li>3. Outsource model - Updated SchoolMonkey proposed profit split (\$35 per KPS students or #2 split whichever is higher to KPS)</li> <li>4. New supplier - Sustainable Schoolwear (change supplier)</li> </ol> <p>Committee had a good long discussion, the key concerns incl a) Interest of community (kids clothes quality etc;) b) funding contribution to school; c) potential price impact to KPS parents community d) supplier control</p> <p>Frankie updated there are 2 new volunteers (Jolly and Sha) have been in place to manage uniform shop and supported by 10 to 11 parents volunteer-helpers. The new volunteer team has taken on the job.</p> <p>The committee would like to further look at outsourcing model by vetting SchoolMonkey contract (industry parent volunteers are</p>	Further vetting 3 options

wanted, incl garments quality control).  
Meanwhile, during the period, committee  
warmly supports new volunteer group running  
the uniform shop under the existing model. .

Next meeting **7:00pm of 30 May 2017**. Venue **School Library**