

AGENDA

Killara Public School P&C

General Meeting –27th June 2017

1. In attendance

Thomas Zihlmann, Katie Woods (KK), Craig Meares, Parth Jasani, Rachel Watkins (acting KPS Principal), Sharon Tierney, Luke Jacobs, Jen Ng, Sha, Ashley King, Jean Lewis, Sarah Downey, David Young

2. Apologies

Frankie Su Gang, Tania Ekins, Violeta Sutherland, Melissa Brunner, Martin Shek, Cheryl McNamara, Nina Kovach, Diana Zihlmann, Carol Zou, Sandeep Chandra, Sandeep Rao, Heather Tonkin, Sarah Li

3. Acceptance of previous minutes

4. Correspondence in/out

5. Reports

- Principal's report
- Treasurer's report

6. Other Business:

- Hats (Jean)
- Uniform Shop Update (Sha)
- Building Works (Luke)
- Killara Kids (Katie)
- Canteen/Ice Block Update (Tess/Jen)
- Fundraising (5c Challenge, Movie Night)
- Social/Cultural Events (Bollywood Night)
- School Road Safety and Traffic (Thomas)
- Bus (Ashley)

7. Next Meeting

MEETING MINUTES 27th June 2017

The meeting started at 7.00pm and finished at 9.30pm. The meeting was held in the library.

Item	Topics	Action
1. Principal's Report	<p>Rachel Watkins gave a summary of her experience and observations in her time as Relieving Principal, as well as updates. She noted the quality teaching and learning she has observed, strong and committed staff and community who have welcomed her. Rachel has completed a number of surveys and reports which are due during this period, including the NCCD disability monitoring report for the Education Department. The school is required to identify any students that require extra teacher assistance in order to learn effectively. Parents will be sent a letter if their child has been identified for this report. This letter will refer to a child's 'disability' regardless of the nature of the classroom assistance required, and this may be upsetting for some parents. Killara figures are in line with averages, and these figures will inform part of school funding from next year.</p> <p>She noted there had been a successful evacuation drill and no movement in staffing, however QTSS (Quality Teaching, Successful Students) funding has released executive staff to supervise and provide instruction in the classrooms one day per week.</p> <p>Rachel also noted that school reports will be received Wednesday and reminded the group that an A rating is performing well above expectations, B is above expectations, and C indicates student is doing everything they should be doing at the current stage.</p> <p>Rachel noted her encouraging discussion with the building project manager, their experience in similar school building projects, focus on children's safety. It is expected that construction vehicles will not block KISS drop off area during pick up and drop off times.</p> <p>The pot hole in the carpark has been filled and the drainage issue around the demountables is a work in progress. The pruning of trees and removal of several dead trees will take place on 3rd July.</p>	

2. Treasurer's Report (Parth)	Parth gave an overview of current accounts, and noted that there has been good recent cash flow from the canteen and the uniform shop. The recently discovered PayPal account for online uniform shop sales was briefly discussed and Craig asked the Uniform Shop to perform the half yearly full inventory in the coming weeks. Craig confirmed that Melissa Lynch-Hill is happy to continue to be our primary sponsor.	
1. Hats (Jean)	Jean raised her concern about mandating hats year round, including days where SunSmart UV rating is under 3, and vitamin D deficiency in children. While the UV rating changes throughout the day, the average in the winter months is below 3. KK is a SunSmart OOSH and hats are not required when UV rating is below 3. Rachel said the DEC policy is to follow the Sun Safe Guidelines, and pointed out OOSH hours are not during prime sun. It was agreed to investigate further.	Jean to contact SunSmart to understand how to become a SunSmart school and review Department policies.
2. Building Works (Luke)	Luke echoed Rachel's remarks about the building contractor's experience and reputation for similar school projects. He raised his concern that the building size currently planned will not cater for future growth, and confirmed that there is still no long-term solution for KK. Provision of/P&C contribution to air conditioning units is still being investigated along with solar panel requirement. He has requested that we receive updates on key milestones.	
3. Killara Kids	Katie confirmed that KK has moved into their new demountable and love it. She thanked the P&C for co-signing the petition for a permanent space. Marilyn will be meeting with Katie, Di/Melissa (KK Parent Committee Presidents) regarding the way forward to secure a permanent facility. KK will be sharing the canteen and plan to move their refrigerator and dishwasher by the end of the week. KK will encourage parents to consider dropping off/picking up children from Calvert entrance, rather than front entrance once building works begin.	
4. Uniform Shop (Sha)	Sha shared proposed price increases with the group prior to the meeting and all agreed to the price increase (to 20% over cost), as there has not been a price increase in years and we are making a loss on some products. We agreed to increase prices as of 1 August and communicate in the upcoming newsletter and other channels in advance in case families	Craig will provide contact details for invoice printing, Uniform shop to update pricelist and

	would like to purchase items at current price. We will investigate tagging once Marilyn returns and sourcing Sustainable Schoolwear items later in the year	communicate via website, FB, Skoolbag, email.
5. Canteen/Ice Block Sales (Tess/Jen)	Tess announced that volunteers Jane and Michael now do the canteen shopping on Sundays, but she is still looking for an assistant manager. We are moving towards healthy guidelines and not reordering current frozen snack range. We will return the Streets freezer once we sell our remaining items, and look to serve only Quelch/fruit sticks in the near future while continuing to investigate other healthier options (e.g. fruit sorbet). KK will be moving their refrigerator into the canteen, and Tess noted they can use the canteen refrigerator Tuesday-Friday.	
6. Fundraising (Sharon)	The 5 cent challenge will be held late July, and new jars sourced as we are unable to locate last year's. The Movie Night will be organised by the year 6 mums and held in August. Bollywood Night organisation is already in progress with caterer sourced. We plan to hold the event in the hall and look into using Killara High School as back up location depending on numbers. Committee is looking into hiring a henna artist and Bollywood dancer(s)/dance lessons, as well as holding an auction. Group discussed popular auction items from previous fundraisers, and will be seeking school community support in securing items for auction.	Ashley to purchase more jars; P&C to support Bollywood event organisers, e.g. sourcing auction items
7. Traffic/Bus (Thomas/Ashley)	Thomas noted improvement in traffic safety with one recent exception. It was also noted that some parents have been notified by the school to move their car from the bus zone, which is still not clearly marked. Ashley shared parent feedback about the bus, and Rachel noted that it is a public bus service with a defined bus route, and teachers deliver students to the bus, but the school is not able to address poor behaviour unless an issue is raised by the bus company.	.
<p>Next meeting Tuesday 25th July 2017, 7:00 pm. Venue School Library</p>		