

KPS Parents and Citizens Annual General Meeting – 28February 2017

Meeting opened: 7:30pm on 28February 2017, in the KPS Library.

In Attendance

Sharon Tierney (2016 P&C President), Parth Jasani, Thomas Eihlmann, Sandeep Chandra, Violeta Sutherland (2016 Uniform shop manager), Craig Meares, Janet Lee, Frankie Su (2016 IT coordinator), Samantha Gates, Katie Woods, Cheng Wang, David Young, Luke Jacobs, Sharon Jacobs Vera Gusavac, Alan Gardiner(2016 Regional Council P&C) Katrina Carroli, Jo Shi, Yuan Yang, Belinda Holst, Victoria Cameron, Ashley King (2016 Deputy P&C President) , Martin Shek (2016 Maintenance Coordinator), Heather Tonkin , Tess Lee (2016 Canteen Manager), Sarah Li (2016 P&C secretary), and Vanessa Mayhew

Marilyn Bourne (KPS Principal)

Meeting Items

This is the first P&C meeting of the year 2017.

ITEM	Content	Action/Parties
Previous AGM' minutes	By Sharon	
Membership Fee	Attended parents paid membership fee \$1/each	Done
1. Principal's report	<p>By Marilyn Bourne</p> <p>1.1 The new building completion date is now at Term 2 of 2018</p> <p>1.2 Road Safety The local residents held a meeting in February to discuss the traffic issues in the area. The school newsletter will report traffic movement and parking in each issue.</p> <p>1.3 KPS commenced the year with 446 students across 18 classes Among which, 71 students in 3 1/2 classes are Kindergarten's</p> <p>1.4 Professional learning focus for 2017 is explicit teaching of reading, spelling, grammar, punctuation and mathematics. (Please refer details in Principal Report that is attached in this minutes)</p>	<p>Issues towards classroom cleaning, furniture ordering and teaching facilities are arising by Marilyn</p> <p>Follow up by P&C</p>
2. President report	<p>2.1 Sharon reviewed key fundraising activities in 2016 School – senior day, mother's day, 5c challenges, movie night and etc</p> <p>2.2 2017 fundraising goal - to support the new classrooms/building facilities for KPS kids , e.g. white boards, photocopiers, computers etc</p> <p>2.3 Sharon reported P & C key activities in 2016, e.g. seminars for parents, parents networking functions, effort on traffic and road safety for kids</p> <p>3.2 Uniform Shop is seeking 1 (or 2 co-)shop manager plus 4 volunteers urgently</p>	

<p>3. 2017 P&C positions election</p>	<p>Elected unopposed <u>P & C Voluntary Executives</u></p> <ul style="list-style-type: none"> ■ President: Sharon Tierney ■ Vice President: Ashley King ■ Treasurer: Parth Jasani/Craig Meares ■ Secretary: Sarah Li <p><u>P&C Voluntary Non Executives</u></p> <ul style="list-style-type: none"> ■ Acc Payable/Receivables: Parth Jasani/Craig Meares ■ Uniform Shop Coordinator: Jolly Wang ■ Canteen Manager: Tess Lee ■ (Sushi coordinator: Tomoko ITO) ■ (Ice blocks coordinator: Jen Ng) ■ IT Coordinators/SkoolBag: Frankie Su/Sandeep Chandra ■ Class Contact Directory: Frankie Su Gang ■ Grants and Submissions: Heather Tonkin ■ ESL Coordinator: Nina Kovach ■ Newsletter Coordinator: Corinne Watkins ■ Social Media Coordinator: Sarah Achike ■ Website Developer: Matthew Richmond <p><u>Building Works Committee (Voluntary):</u> Luke Jacobs/Robert Hunter</p> <p><u>Parent Representatives on School Council (Voluntary):</u> Tania Ekins & Vanessa Mayhew</p> <p><u>Road Safety and Traffic Management (Voluntary):</u> Thomas Zihlmann</p> <p><u>Parents Representative to Regional Council (Voluntary):</u> Sandeep Chandra</p> <p>Vacancies (Voluntary positions)</p> <ol style="list-style-type: none"> 1. Fundraising/Social Coordinator: 2. Canteen Co-manager 3. Independent Auditor 4. Maintenance Manager (Kiddy parents) 	<p>Sharon put Job Advertisement on P&C newsletter</p>
<p>4. Work Plan</p>	<p>4.1 Treasure draft budget based on prior years 4.2 Uniform Price Review</p>	<p>Parth /Craig</p>
<p>5. Appreciation</p>	<p>5.1 P&C appraised Alan Gardiner long term contribution to KPS P&C committee works and best wishes to his volunteering in Killara High School</p>	

Meeting closed: 10:30pm.

Next meeting: 730pm of 28/03/2017. Venue: School Library

Appendix: Principals report for P&C 28/02/2017

Building and grounds

- No further changes have been made to the plans for the building but the completion date is now Term 2/ 2018.
- The ball court will be replaced when the demountables have been removed as a second project.
- We were successful in gaining a grant of \$30,000 to extend the canteen to enclose the verandah but this will have to go to tender so I have no dates for this building to commence.
- The demountable for KK has been sited adjoining the two demountables on the southern side of the oval but I do not have a date for it to commence. Demountables go in within a few weeks.
- A disabled zone has been established adjoining the gate in the school car park.

Road Safety

The school newsletter has a focus on traffic movement and parking in each issue. The local residents held a meeting last week to discuss the traffic issues in the area.

2017 Kindergarten

The Kindergarten students have settled in well. We currently have 71 Kindergarten students in 3 ½ classes. Thanks to the Year 1 mothers for providing morning tea to the Kindergarten parents. It was a great opportunity for everyone to meet other parents.

Professional learning

The focus for professional learning this year is explicit teaching of reading, spelling, grammar, punctuation and mathematics.

Teachers meet for one hour a week to complete the mandatory professional learning Term 1 on;

- Anaphylaxis,
- Work Health and Safety induction,
- Professional learning plans (PLP) and
- Code of Conduct, as required for all teachers.
- We also share or learn about teaching programs and strategies to enhance student learning.

This term's professional learning has included presentations on;

- the Synthetic Phonics program,
- Reading Eggs,
- Matific,
- learning support,
- writing and
- recording data on the PLAN database.

Teachers are continuing to work on the revised PBL program. Thanks to Beatriz Justinek for working so diligently on the artwork. It looks amazing.

Staff and classrooms for 2017

We commenced the year with 446 students across 18 classes with 10 teachers needing to be replaced due to transfer/ promotion.

It was very exciting to introduce the teachers to parents last week as I am very proud to be the leader of the teaching team this year.

As a group we are focused on the same goals;

- to reintroduce a curriculum that explicitly teaches the basic skills in literacy and numeracy while
- catering for individual differences with remediation and/ or enrichment.

Issues arising

- The initial difficulties with cleaning the extra demountable rooms and the lack of furniture were brought to my attention early in the year when the furniture did not arrive.
- We have been allocated an extra 3 hours a day cleaning due to the increase in the demountables.
- Furniture has been ordered for some classrooms as there was none available in the required sizes for the students. This will be arriving in March.
- Laptops are on order for the new classrooms.
- All replacement interactive whiteboards are mobile ones so that they will transfer into the new classroom block but the cost is an extra \$3500 each.

Marilyn Bourne