

Killara Primary School P&C Meeting 29 October 2014 Meeting Minutes

Meeting opened: Vanessa Mayhew opened the Parents and Citizens (P&C) meeting at 7.30 pm on 29 October 2014 in the KPS Library.

Chairpersons: Dimity McCredie and Vanessa Mayhew

In attendance: Unity Taylor-Hill (Principal), Dimity McCredie, Vanessa Mayhew, Matthew Richmond, Ashley King, Claire Moore, Melissa Lynch-Hill, Alan Gardiner, Nikki Napier, Carolyn Sinclair.

Apologies: Stella Sung, Sandeep Rao, Nina Kovach, and Violetta Sutherland.

Minutes from: Minutes from meeting of 27th August 2014, were accepted as true and correct.

Correspondence In/Out: Nothing of significance to report.

President Report: Refer to attachment 1 for President's report
(Vanessa Mayhew and Dimity McCredie)

Principal's Report: Refer to attachment 2 for Principal's report
(Unity Taylor-Hill)

Treasurer Report: Refer to attachment 3 for Treasurer's Report
(Stella Stung)

General Matters:

Update on Northern District Council by Alan Gardiner - Term 4 meeting to be held on Monday 3rd November. The areas of focus include facilities allocations, demountable positioning within schools (with particular mention to placement on ovals and other green space), professional development and quality of teaching staff, and Regional P&C engagement and attendance issues. Also noted that Regional P&C proposes to write to the ACCC requesting an inquiry into the requirement by the P&C Federation for P&C's to effectively buy insurance through them when paying their membership fees. Alan requested that the P&C Presidents write a letter to our local member to support this request and also to request Council to lobby the P&C Federation, for the separation of Insurance and Affiliation fees.

A request was made by Alan for \$30, from the Killara P&C, to support our membership to the regional P&C. This request was granted unanimously by the P&C.

The Federation Board election Ballot Papers have also been received by the P&C. Dimity McCredie, representing the P&C, voted for Alan Gardiner as Regional Delegate to the position for Northern District P&C Council.

Solar Panel update – The P&C confirmed their decision to appoint Lend Lease as the preferred company for installation of the school's solar panels. Unity to contact the Assets Department and Procurement to commence this process, to be completed by the end of March 2015. The P&C, as a requirement of the grant,

will report on the progress of this installation to ensure that the money is applied correctly.

Proposal to Local Council to seek funds for the footpath at the front of the School
Further to Minutes, dated 27th August, Council have stated that our required footpath maintenance is not on their priorities list until 2019 – 2020. However, Unity Taylor Hill has received a letter from Council stating that ‘minor improvements’ will be investigated in the 2015 financial year. Dimity McCredie will contact Greg Piconi from Council to request further information and ask for a commitment from Council to re-prioritise our footpath. Other options for funding are now being explored.

Fund Raising Items and Sponsorship initiatives. Sandeep continues to approach many businesses in the local area, with much success. A list of sponsors is posted on the P&C website and has been published in the newsletter. A social golf afternoon at Killara Golf Club is being held on 20th November.

Maintenance Day. A new date for Maintenance Day is still to be confirmed, pending the confirmation of the removal of several trees from the school grounds. Note that the removal of trees includes trees in Beehive’s grounds. This creates some timing difficulties due to Beehive’s hours of operation, therefore requiring tree removal to occur on a nominated weekend. The P&C employed a gardener to perform some general maintenance around the school grounds during the September holidays. Another day’s maintenance will be required by the gardener, to be arranged before the end of the year.
P&C to appoint a new Maintenance Administrator.

Update on Mural. A date for Rodney to commence his mural painting is to be set by Unity Taylor-Hill. This is most likely to be in December, for about one week.

Musica Viva. To be visiting the school on the 25th November for the entire school to enjoy. The P&C are requesting a gold coin donation from the students for this event.

Killara Café (last Friday of every month). Due to a decline in coffee purchases, our ‘coffee man’ is reluctant to continue to commit to the last Friday of each month. The Presidents of the P&C are proposing to investigate some alternative options to encourage community involvement. For example, ice-blocks and biscuits provided or purchased, and organising some games for the kids on the oval.

P&C Website. A Website Administrator is to be appointed – P&C Presidents to action.

Thank-you also to Matthew Richmond for attending our P&C meeting and giving us an update on the website. We are now looking to use the website for ‘on-line’ uniform ordering. Matthew requires a photograph of every uniform item to be sold - Nikki Napier to action. The P&C is also required to have a PayPal account – P&C Presidents to contact Stella Sung on this point. Pay Pal charges 2.4% + 30c per transaction. As to who will pay these fees will be discussed at the next P&C Meeting.

Healthy Canteens Forum. Attended by Ashley King. Ashley gave the P&C an update of this forum which included nutrition in schools, healthy options for canteens, other environmentally friendly ideas for canteens, fund raising ideas and general canteen management. Some of the other programs that were raised

were in relation to food wastage, food preparation and regulation issues. If any would like any additional information, please contact Ashley. Unfortunately Killara PS Canteen is limited by our lack of cooking facilities and canteen volunteer issues.

World Teachers Day. Held on Friday 31st October. The P&C agreed to purchase and present 20 boxes of chocolates to our teachers and support staff as a thank-you for all their hard work.

Meeting closed: Vanessa Mayhew closed the meeting, 9.05pm in the library.

Next P&C meeting: 26th November 2014

Meeting minutes distribution: To be posted on Killara PS website.