

Killara Primary School Parents & Citizens Meeting

31 August 2016 Meeting Minutes

Meeting opened: 730pm, in the KPS Library.

Chairperson: Sharon Tierney

In attendance: Marilyn Bourne (Principal), Ashley King, Alan Gardiner (Regional Council P&C), Jean Jarrett, Sharon Tierney (P&C president), Tess Lee, Martin Shek, Frankie Su, Violeta Sutherland, Sarah Li

Apologies: Kim Thompson, Carolyn Sinclair, Tania Ekins, Sandeep Rao

Who	Items
Principal's Report: (Marilyn Bourne)	<p>1. Quality Teaching Rounds 2016 Congratulations to Nicole Mooney, Jeremy Hart, Kerry Cheetham and Cathy Roberts for the award of a Certificate of Excellence in the Quality Teaching Rounds organised within the Killara Schools Partnership. Nicole, Jeremy, Kerry and Cathy participated in mutual peer teacher observations within the Killara Schools Partnership and attended sessions to inform quality teaching practice, enhance learning outcomes for students and provide professional learning for teachers.</p> <p>2. Forgotten Lunches A small charge will be implemented to cover the cost of food due to a significant increase in children forgetting their school lunches, an invoice will be sent home for a \$2.00 contribution. Please note that this service will only be provided a limited number of times before families will be contacted to discuss any extenuating circumstances.</p> <p>3. Playground safety There were an increased number of accidents when students were unable to access the oval earlier this term. To protect the children from falling on hard surfaces (unfortunately upgrading these surfaces with soft fall is not possible until after the building works are completed), we are reinforcing the rule that students run only on grassed areas and walk everywhere else. All activities involving running on the ball court and concrete area are to be redirected to the oval.</p> <p>4. Movie Night Successful evening. Request for more assistance from P&C members during the evening as very few teachers. Most students were left without families also attending so supervision was needed. It was also noted that students left the hall and played unsupervised on the equipment, and some parents brought alcohol onto the premises with students present.</p>
President's Report: (Sharon Tierney)	<p>1. Road Safety While the council is accessing the risk level, the road safety remains parents' concern and P&C continues working to improve the community awareness on road safety vs children safety</p> <p>2. Seat Belt - feedback from school excursion Safety issue of hired bus for student excursion (lack of seat belts) was raised and noted</p> <p>3. Volunteers Position Uniforms shop coordinator plus over 10 volunteers, Newsletter co-ordinator, Canteen Manager and several fundraising coordinators positions are open to all KPS parents. Uniform shop position was discussed in term of "paid" or "unpaid" by P&C. Suggestions on volunteering roster system were raised, aiming to manage volunteers expectation on a good time management</p> <p>4. Plastic Bottle Initiative – hold till 2017</p> <p>5. Father's Day Breakfast – 02 September 2016 under Y2 volunteers' effort!</p> <p>6. 2017 kindi kids play group/Kindi parent day – 14 September 16</p>
General Items	<p>1. Frankie Su -IT Coordinator - SkoolBag App Frankie did a research on several public schools app service to parents and presented the features of 2 apps - Skoolbag and Schoolstream. The mobile supported APP provides key functions including school notice alert, event calendar, newsletter and e-forms. P&C and the principal discussed about benefit vs cost, ongoing maintenance and resource etc. A further study on SkoolBag and SchoolStream usage, languages support will be conducted.</p> <p>2. Martin Shek - Communication when teacher absent</p>

	<p>Some parents expect that teachers can communicate with parents in advance on their absence from school. For example, when teachers are on leave or training. The principal noted. KS teacher Ms Salinas was praised as a good example who always proactively communicates well with parents when she is away from the class.</p> <p>3. Marilyn - Purchasing electronic whiteboards 4 classes need new equipments (electronic whiteboards), estimated expense is \$,5000, P&C approved the budget.</p> <p>4. Alan Gardiner - School Building Project - update by Alan Gardiner 8 classrooms will be built for school expansion. Construction started from 2017</p> <p>5. Sarah Li - Family Photo on 29/30 October Given the weekend is during the Halloween, a themed fete is expected. Decision will be made between choices of family photo or Halloween fete.</p> <p>6. Sharon - Change P&C meeting night P&C approved to change the meeting date from existing final Wednesday to final Tuesday of every month, effective from October 2016</p>
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Meeting closed: 945pm in the KPS Library.

Next P&C meeting: 730pm of Tuesday 25th October 2016

Meeting minutes Distribution to be posted on Killara Public School website by the school