

Meeting Minutes

Killara Public School P&C Annual General Meeting – 27February 2018

In Attendance

Parents attendance - Craig Meares, Vanessa Mayhew, Nick Vines, Brooke Vines-Griffin, Martin Jopson, Katrina Silby, Annmarie Henriks, Darren Kelly, Thomas Zihlmann, Aarti Suka, Heather Tonkin, Roger Chan, Michael Devey, Martin Shek, Joanna Lantner, Luke Jacobs, Sharon Jacobs, Ashley King, Nina Kovach, Melissa Brunner, Sha Wu, Jolly Wang, David Young, Helen Guo, Sarah Li, Katie Woods, Jo Shi, Parth Jasani, Haini Lun, Mihoko Jopson, Sandeep Chandra, Tomoko Ito, Tess Lee

School attendance - Pip Fox (Principal, member of P&C by default) and Cheryl McNamara (Stage 3 Assistant Principal, representing school, not a P&C member)

Apologies

Sharon Tierney, Violeta Sutherland (left school)

Meeting Items

The AGM meeting was held in the library at 7.00pm of 27Feb2018/Tuesday

ITEM	Content	By Who
Opening by P & C committee	Welcome and share meeting purpose & agenda	Craig Meares
2017 President report and previous AGM minutes	The key jobs done by P&C in 2017	Ashley King (joint report prepared by Sharon Tierney and Ashley King)
Principal's report	Welcome address and reported total funds school Jan- Dec2017 was \$400k. Report details followed in February Monthly meeting after AGM	Pip Fox
Treasure report	Reported key financials of P&C in 2017 Treasure Report details followed in February Monthly meeting after AGM	Craig Meares
2018 P&C positions election	<p>Elected</p> <p><u>P & C Voluntary Executives</u></p> <ul style="list-style-type: none"> ■ President: Nick Vines (32 passed 1 abstained) ■ Vice President: Annmarie Henriks (unopposed) ■ Treasurer: Craig Meares and Parth Jasani (unopposed) ■ Secretary: Sarah Li and Brooke Vines ((unopposed) <p><u>P&C Voluntary Non Executives</u></p> <ul style="list-style-type: none"> ■ Acc Payable/Receivables: to be confirmed ■ Uniform Shop Coordinator: Sha Wu and Jolly Wang (unopposed) ■ IT Coordinators/SkoolBag: Martin Jopson (unopposed) ■ Class Contact Director: Sharon Jacob (unopposed) ■ Grants and Submissions: Vacant ■ ESL Coordinator: Nina Kovach (unopposed) ■ Newsletter Coordinator: Vacant ■ Social Media Coordinator: Vacant 	All P&C members

	<ul style="list-style-type: none"> ■ Website Developer: Helen Guo (unopposed) ■ (New) Communication/PR manager: Heather Tonkin (unopposed, JD to define further) ■ Independent Auditor: to follow up with 2 candidates ■ Maintenance Manager (Kindy parents) Tess Lee (unopposed) ■ Fundraising/Social Coordinator: vacant <p><u>Sub Committee (Voluntary)</u></p> <ul style="list-style-type: none"> ■ Building Works Committee (removed as building is completing) ■ Road Safety and Traffic Management Committee (the role to be discussed on P&C March monthly meeting) <p><u>Parents Representative to Regional Council</u> Sandeep Chandra (32 passed 1 abstained)</p> <p><u>Parent Representative for School Job Interviews –</u> Martin Shek (unopposed) in addition to existing representatives Heather Tonkin , Annmarie Henriks and Craig Meares</p> <p><u>Parent Representatives on School Council</u> Removed the position after P&C valuated the role and passed by all</p>	
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Meeting Closed

The AGM meeting finished in the library at 7.45pm, followed by February monthly meeting