

## **Killara Public School P & C Meeting – Tuesday 24 September, 2019, 7pm**

Attendees: As per sign on sheet.

Apologies: Sam Gates

1. **Welcome and formal opening of the meeting** – Opening from Nick
2. **Minutes of previous meetings** moved by Nick, seconded by Mike Stuart, passed
3. **Business arising from previous meeting minutes** – Nil
4. **Correspondence** –
  - Rotary Club fundraising opportunity – presentation by ex-parent. Car raffle. Brochure for consideration. To be considered and revert back.
  - Terracylce recycling opportunity – send around to parents and vote for next time
  - Raffle tickets
  - Communications – Mike Stuart. Mike voted in as Communications Manager. Motion moved by Nick, seconded by Anne Marie, passed.
5. **Reports** –
  - a. **President** – Cyber security event in September. Annual fundraiser; Uniform shop sub-committee meeting tonight prior to this. IT policy/strategy for P&C
  - b. **Committee and Community reports**
    - i. **Canteen** – Lily as per her report.
    - ii. **Killara Kids** – Vacation care; Fundraising tiles have arrived; Movie night 25<sup>th</sup> October confirmed, same as last year; Kindy transition programme; Secret garden; Supervision policy and risk assessment; In-house training – behaviour management; drop-off policy – safety;
    - iii. **Uniform Shop** –
1. **Relieving Principal's report** – As per the report. Digital Workshop; BYOD planning; Art Show (Raw Art); Swim scheme for year 2; Yrs 5&6 Canberra excursion; Year 6 transition; Kindy enrolment and orientation; Enrichment program; School admin manager role; Tarni Woods maternity leave; Re-enrolments across the school and leavers; Assets - Equipment upgrades, softfall, library extension,
2. **Treasurer's report** – As per the report.
3. **General Business**
  - Uniform Shop update - Sandeep gave update – forming of sub-committee, met with Shar, Shar will stay on for Term 4, sub-committee met, maintain the volunteer model for next year is the recommendation, Shopify as the platform is the recommended model. Vote to accept the recommendations of the sub-committee, moved by Sandeep, volunteer model, Katrina and Mel taking over, and utilise Shopify as the platform, seconded by Nick, passed by P&C.
  - Year 6 end of year celebration funding – Monday 16 December, 2 invoices to be paid, \$1,500 approximate budget. Budget proposed Nick, Anne Marie seconded, passed.

- Annual fundraiser event update – Anne Marie gave update. 9 November 2019. Yr 3 and 4 parents, not too many helpers thus far. Teachers are assisting, and a few more helpers. To be catered, plus BYO. Looking like \$30-\$40 per head. Killara High assisting re easel. Artworks for auction. Professional auctioneer. Staff happy to be involved and great partnership with the P&C.
- Raffle – Anne Marie update re cruise raffle from last year. As per brochure. Organisation takes a cut. Vote to auction off a holiday at all. Decided to park this matter and revisit as a stand alone fundraiser at another time.
- Any other business

6. **Meeting closed at 8.20pm**

**Next meeting: Tuesday 15 October 2019 at 7pm**