



MEETING AGENDA

TEAM NAME: KPS P&C Meeting

MEETING TITLE: March 2021

IN ATTENDANCE: Tess Lee, Fiona Eggins, Sandeep Chandra, Pip Fox (KPS), Barb Daveson, Annmarie Henricks, Mike Stuart, Taylor Estwick (KK), Shaggy (KK), Diana Zihlman, Belinda Holst, Ben Mair, Darren Kelly, Hayley Barnes (KPS), Julia Menzies, Adelyn Van der Klauw, Melissa Brunner, Matt Conn.

APOLOGIES: Sharon Jacobs; Kim Gill; Nick Vines

AGENDA

CONTENT

1. Welcome and formal opening of the meeting - Sandeep Chandra (SC)

2. Minutes of previous meeting (Receipt / Amendments / Adoption) - (SC)

Moved by: Sandeep Chandra

Seconded by: Fiona Eggins

3. Business arising from previous meeting minutes - (SC)

- Vacant Roles
 - Seek to narrow range of roles - next meeting
 - Exec roles to be advertised
- Eventbrite / Park Hunt results
 - 3 prizes to be awarded
 - Early term 2
- Entertainment Book - see General Business
- Canteen Volunteer Whatsapp Communications
 - Lily to organise

4. Correspondence - Mike Stuart (MS)

- P&C Federation - Incorporation
 - KPS P&C is incorporated
- Annmarie to look at insurance policies
- Update ABR - incorporated entity
 - P&C NSW facebook page is a useful resource

5. General Business

- KPS P&C Strategy
 - Student leaders to attend P&C 7-7.30

- propose projects
 - feedback on school & p+c operations
 - Proposed: Sandeep Chandra
 - Seconded: Mike Stuart
 - Proposed Actions: 210317 & 201318 - Fiona and Mike
 - Proposed Actions 210319 - Sandeep and Barb to start w Pip and ESL teacher
- KPS P&C Governance
 - For review - decision in April 2021 Meeting
 - December Special meeting date to be confirmed. KK meeting 14th.
 - December 14th meeting not suitable for KPS staff
 - date to be pencilled in for SGM if required
- KPS Fundraising & Events 2021
 - Student leader ideas - most projects a much lower budget
 - Business pitch
 - 1-2 groups of students to attend each month, pitch to the P&C; the P&C to vote on which projects to back
 - 2021/2 KPS Target Project - Survey Monkey
 - start of term 2 - send to all parents via office
 - confirm wishlist
 - Social media fundraising projects?
 - Tess - amps for electric guitars?
 - Pip to talk to music teacher
 - Pip - outdoor PA system
 - K-2 Cola upgrade
 - Entertainment Book - Kim Gill & (AH)
 - Mother's Day - May (AH)
 - ask for volunteers to help wrap and run
 - newsletter and FB
 - Rebrand Mothers & Friends
 - Fathers & Friends day
 - **Global Parents Day June 1st instead of Mothers/Fathers - stalls and breakfast**
 - Father's Day - September
 - Teacher's Day - October
 - Fun Run / Lap-a-thon / 'Big Show' - Mike Stuart (MS)
 - Come back to this next meeting
 - organise internally - not with external Fun Run company
 - Term 3 - Mid August
 - Pizza & Trivia Night - (MS)
 - Mid Term 1 2022
 - Class teams?
 - Class Parents to help drum up support
 - Lindfield Bowling Club TBC
 - Annual Fundraiser (Term 4) - Decision (PC)
 - Talent show?
 - Stalls
 - Food / Games
 - **Fundraising Subcommittee to be established**
 - Prop: SC
 - Second: AH
- Year 6 dinner
 - fundraising required
 - Y6 parents to plan and come to P&C for funding

6. Reports

- President Report - (SC)
- Committee & Community reports
 - Canteen Report - Lily Wong (LW)
 - approved healthy school canteen certification
 - Killara Kids Report - Taylor Estwick (TE)
 - Uniform Shop Report - Mel Hinds via Sandeep Chandra
 - Price change on 2nd Hand Uniforms
 - Proposed Sandeep Chandra
 - Seconded Fiona Eggins
 - 5 in favour
 - Nil against
- Principal Report - Pip Fox (PF)
 - See attached Report
 - You Can Do it parent seminar
 - Cyber Safety parent seminar
 - Dates to be confirmed
 - \$50-60k to extend roof outside Y3 classrooms
 - Improve the K-2 Cola - \$80k estimate add to surveymonkey P&C fundraising choices
- Treasurer's report - Annmarie Henricks (AH)

7. Next steps - (SC)

Decisions Required

Decision No.	Item	Description	Status
20210323-01	Student Leaders attendance at P&C	Have student leaders attend to present their views and ideas and participate in the first 30 minutes of the P&C	Agreed
20210323-02	Annual fundraiser idea	Agreement to proposed fundraising idea	Agreed
20210323-03	Use of survey monkey for fundraising targets	Agree to use survey monkey and engage wider community engagement on where our contributions should be implemented	Agreed
20210323-04	Second hand uniform price changes	Changes to second hand uniform prices to help fund the new paid position and the extra services provided with it	Agreed
20210323-05	Carryover of prizes from 2020 location hunt	Carry prizes over from the 2020 location hunt given very limited community involvement	No. Seek 3rd prize, award all entrants

Meeting Close