

Killara Public School P&C MEETING MINUTES

Tuesday 30 May 2023, 7pm

IN ATTENDANCE: Mike Stuart (MS), Pip Fox (KPS), Belinda Holst, Davina Seeto, Shona Faure, Stacy Milner (KPS), Jane (KPS), Ben Mair, Bronwyn Layton, Samantha Hicks, Molly Lock (KK), Chris Colquhoun, Kim Gill, Julia Menzies, Annmarie Henricks, Chris Colquhoun, Dave



Meeting location: KPS Library and online Teams

Item	Owner	Discussion	Action
Welcome and formal opening of the meeting	Mike Stuart		
Minutes of previous meeting	Mike Stuart	<ul style="list-style-type: none"> Proposed acceptance of minutes: Shona Faure Seconded: Ben Mair Motion approved 	
Year 6 Leadership Meeting	Ariana & Vivenne	<ul style="list-style-type: none"> Silent Disco \$8 by charge provider, \$2 Starlight Foundation donation Finals of the Public Speaking Comp Cross Country Zone National Sorry Day Debating Challenge Killara High School Music workshop <p>Request to P&C - Fund glow sticks for Silent disco Mike Proposed \$500 budget, any excess funds donated to Starlight Foundation Seconded: Chris Colquhoun Moved, approved</p>	
General Business	Mike Stuart	<p>Silent auction</p> <ul style="list-style-type: none"> Pip provided list of auction items Class parents to sponsor <p>Gazebo – supported by P&C</p> <ul style="list-style-type: none"> 3x3m gazebo with KPS and backing banner 	<ul style="list-style-type: none"> Shona to arrange silent auction Shona – obtain quote for gazebo and polo shirts Pip/Jane – email parents to attend Parents Day Pip – Killara Café reminder in Lines Print off flyer for Year 5

		<p>Uniform -</p> <ul style="list-style-type: none"> • Speak with Miss Barnes re uniform design <p>Parents Day</p> <ul style="list-style-type: none"> • 104 items from Pottery Green • Seeking volunteers to set up • Classrooms will be open for people to wander in • 7am pick up Mike + Ben • 7am urn set up, plus pie warmer Shona/Annmarie • Mike to have a pre-purchased food list • Invoice <p>Killara Café – Friday 30 June (Year 5)</p> <ul style="list-style-type: none"> • Slushie machine \$160 (Bunnings) • Proposed \$200 Mike • Seconded Chis Colquhoun, Approved 	<p>Ben – approved to purchase slushie machine Sam to investigate Alfords canteen “fruitchilla” cordial for slushie</p> <p>Shona –source disposable cones, spoons</p> <p>Shona – use template to update for Year 5 students and send to office for printing and distribution</p>
Business arising from previous meeting minutes		<p>Laptop for use by canteen staff.</p> <ul style="list-style-type: none"> • Lenovo entry level \$550. Proposed by Mike • Seconded A. Henricks <p>Bush dance sleepover – 2nd Saturday in Nov.</p> <ul style="list-style-type: none"> • Committee formed, A Henricks, Julia Menzies & Belinda Holst seek guidance from Pip • Save the date 12 November <p>Colour Run</p> <ul style="list-style-type: none"> • Review for Term 1 <p>Tea towel</p> <ul style="list-style-type: none"> • Buddy focus 40 Kindy + Year 6 60 • Sell tea towel for \$20 • Artwork created in Term 3 – Friday Buddy activity 	<p>Bush Dance committee to report back to P&C on plan</p> <p>Tea Towel – Mike to send details to Stacy Milner (KPS) for design artwork requirements, set up in Term 3/4</p>
Correspondence		<ol style="list-style-type: none"> 1. Mathnasium of Gordon requested to collaborate and sponsor KPS. Pip outlined this wouldn't meet 	<ul style="list-style-type: none"> • BH – respond “no thanks, follow school position”

		<p>criteria to advertise and school doesn't seek to promote tutoring</p> <p>2. Soft serve bakery, hot fudge – for noting, no fundraising activity</p>	
Reports	Davina Seeto Uniform	<ul style="list-style-type: none"> Refer to report 	<ul style="list-style-type: none">
	Samanthika Hicks Canteen	<p>Refer to report</p> <p>Request</p> <ul style="list-style-type: none"> Hot chocolate offered in Term 3, cups with lids and not too hot (Approved) Order online or on the day Open canteen on Tues in Term 4 (Approved) Review prices for start of Term 3 	<ul style="list-style-type: none"> Sam to bring new price list to next P&C meeting 27 June for approval
	Mike Stuart President	<ul style="list-style-type: none"> Killara Café Maintenance Day – 21 May Walk Safely to School Day – 19th May (Harris Farm donation) K-2 Garden Development – committee formed Fathers Day stall (Shona & Annmarie) Catalogues already being received 	<ul style="list-style-type: none">
	Molly Lock Killara Kids	<ul style="list-style-type: none"> Offsite fire evacuation drill Friday 23 June (1.5hrs) New HR platform Yearly staff appraisals end of June (18 staff) Training, incl behaviour mgt, diversity, gender, Pip training Molly attending OOSH conference; environment setup, mental health 	<ul style="list-style-type: none">
	Pip Fox	<ul style="list-style-type: none"> DoE update 3R Cathy Roberts leaving and Bronte Neilson will take on her class, returning Term 3 Sarah Lee – maternity leave Term 3 (STEM) Parent Information Sessions <ul style="list-style-type: none"> Cyber Safety Mental Health 	<ul style="list-style-type: none"> Pip to present KPS attendance data at next P&C meeting Stacy Milner to look into activities for parents relating to maths Pip – proposed topic of “Zones of regulation” for June Pip to investigate parent info sessions

		<ul style="list-style-type: none"> ○ Gender diversity ● Swimming carnival <ul style="list-style-type: none"> ○ Small sample survey size ○ No twilight carnival ○ Continue as normal, still looking at options ● Roofing project ● Handprints car park (Christmas) ● Tree audit annual ● COLA speakers – quotes ● K-2 Curriculum reform mathematics ● Pip provided list for silent auction 	<ul style="list-style-type: none"> ● streamed
	AH Treasurer	<ul style="list-style-type: none"> ● Mothers Day stall 400 items, profit \$300 ● School 24 money returned ● Banking and invoices up-to-date ● Audit paperwork 	<ul style="list-style-type: none"> ●
Other business		NONE	
Next Meeting		Tuesday 27 June, hybrid online + library	

Meeting close 8:31pm