

Killara Public School P&C MEETING MINUTES

Tuesday 12 Sept 2023, 7pm

IN ATTENDANCE: Mike Stuart, Pip Fox (KPS), Alistair McDermott (KPS), Belinda Holst, Elise Jones (Killara Kids), Annmarie Henricks, Shona Faure, Chris Colquhoun, Mel Rumble, Julia Menzies, Reg Singh, Claudia Qiu, Davina Seeto, Darren Kelly, Kim Gill



APOLOGIES: Gary Brown

Meeting location: KPS Library and online Teams

Item	Owner	Discussion	Action
Welcome and formal opening of the meeting	Mike Stuart		
Meeting minutes		Amend – Sonia Singh appeared twice on attendance list Chris Colquhoun proposed acceptance of the August meeting minutes Darren Kelly seconded, All agreed, motion approved	Belinda to update minutes
General Business	Bush Dance (Julia Menzies)	<ul style="list-style-type: none"> ● Gordon Football Club contacted – awaiting their response ● No mechanical bull ride ● Save the Date graphic circulated ● Beaumont Rd holding their fate on the same day ● Volunteers – cake stall, book stall (donations Term 4), low cost games, BBQ, slushies <ul style="list-style-type: none"> ○ Sign-up in hourly blocks ● Ask Year 6 students ● No entrance charge fee ● Communication – via the newsletter, direct email to parents, flyer to kids ● Use “Sign up Gensis” app to track volunteer hours ● Shona to set up a photo booth ● Bush Dance – waiting to hear from the organisers on timing ● Sourced a new face painter ● Discussion of budget \$5,753. 	Committee to contact Hayley Barnes for Year 6 volunteers to help with volunteering to man stalls

		<p>Vote on the proposed the budget \$6000 Mike Stuart proposed, Seconded by Chris Colquhoun All in favour, motion passed</p>	
	<p>Fathers Day stall Shona/Annmarie</p>	<p>Small profit made, still presents left over</p>	
	<p>Events (Mike Stuart)</p>	<p>Killara Cafe Fri 22 September – Year 4 – need volunteers, urn to turn on, 2.30pm set-up. Approx 7 volunteers already locked in</p> <p>Year 4 to help to provide food. P&C to arrange</p> <ul style="list-style-type: none"> • Slushies • Cold drinks – juice boxes <p>Agreement – no Killara Café in Term 4 (Year 3 2023 will do the first one in Term 1 2024)</p> <p>Gardening Working Bee – Sunday 29 October.</p> <p>P&C meeting</p> <ul style="list-style-type: none"> • Tues 24 Oct • Tues 28 Nov (final for the year, wrap of and plans for Term 1) <p>Teachers Day</p> <ul style="list-style-type: none"> • Friday 27 October (propose to hold the event Thurs 26 October) • Repeat from last year in providing pastries, \$377 <p>Proposal to spend \$400 by Mike, Seconded by Shona, Approved all in favour Thank you from Pip Fox</p> <p>Year 6 dinner – request by parent organising committee Wed 13 December, held in the school hall, pizza, theme, slushie, photo booth \$1,500 contribution (annual request)</p>	<p>Belinda to promote to</p> <ul style="list-style-type: none"> • Year 4 parents • Announce in newsletter • Announcement made in school lines • Signs in school <p>Alistair will organise Working Bee</p>

		<ul style="list-style-type: none"> o Action to now sell to tea towels via Uniform shop with Davina's support before the end of the Year o Suggestion to include teatowel artwork design in School Yearbook 	<p>Shopify</p> <p>Pip to look into artwork graphic to Yearbook design team</p>
Reports	Uniform Shop (Davina Seeto)	<ul style="list-style-type: none"> ● August sales; \$2198 online & \$335 second hand shop ● Kindy uniform fitting 6 & 7 December 	
	Killara Kids (Elise Jones)	<ul style="list-style-type: none"> ● 2 new staff ● Well-being meeting - Team picnic outing ahead of R U OK Day ● Revamping the area behind KK as a veggie patch ● Spring Vac Care now closed, 4 incursions ● Term 4 emergency evacuation – slushie/snow cone day Fri 3 Nov (Week 4) ● Fire training, behaviour mgt and food supervisor training ● Christmas donation campaign ● Staff morale is good post P&C decision to not pursue management of Killara Kids. PMC meeting held 5 Sept to discuss next steps ● School hasn't been contacted by President of PMC regarding tender process 	
	Canteen	<ul style="list-style-type: none"> ● President presented figures – no Canteen staff present ● Sales grand total \$5,730.80 ● Freezer has been great to support the ice block sales 	
	Principals Report (Pip Fox)	<ul style="list-style-type: none"> ● Camps – Year 4 (Zoo Snooze), Stage 3 (5&6) Canberra 3 days ● Year 2 Swim school ● Kindergarten Information evening – thanks to Chris for representing P&C ● Parent teacher interviews occurring this week <p>Upcoming events</p> <ul style="list-style-type: none"> ● At the Movies – Wed 18 October, 6pm ● Ryde School Spec, Opera House – Mon 6 November ● 3-6 Presentation Evening – Thurs 7 Dec ● K-2 Celebration of Learning – Mon 11 Dec 	

		<p>Staffing</p> <ul style="list-style-type: none"> ● Pip Fox on leave Week T3 W10 and T4 W1 ● No changes ● 2024 Kindergarten enrolments – 25 ● 2024 staffing plans underway ● Jane will receive Executive Director Award <p>Asset</p> <ul style="list-style-type: none"> ● PA system being updated ● Shade sail is impacting on side of hill, where grass is dying due to lack of sun. Looking at ways to manage ● F&G Garden plans (near K-2 classrooms) approx. \$41K, with sandstone blocks, with a ramp for access, gravel, retain mosaics. Design and feedback to be taken to committee ● Discussion of funds available to support garden and suggestion was around \$40K could be provided by P&C <p>Naplan</p> <ul style="list-style-type: none"> ● New way of reporting data in 2023 – no longer use of bands, trends or comparison data with other schools. Focus on outcomes ● Proficiency level data now provided and presented eg Spelling, Writing, Grammer & Punctuation, Numeracy ● Discussion of Mean & Median data points ● Question – how will the school use this data? Look at individual results and validate the data set. Look at trends and those questions the children got wrong – eg 80% of children struggled with this question <p>Future topics</p> <ul style="list-style-type: none"> ● October – Strategic Direction focus on variable education ● November P&C meeting – class/enrolment planning for 2024 	
	Treasurer report	<ul style="list-style-type: none"> ● Not present (tech issues) 	
	President report	<ul style="list-style-type: none"> ● Items already covered above ● Words of thanks to all the P&C committee members and attendees 	
Next Meeting		Tuesday 24 October, 7pm	

Meeting close 8.42pm